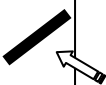


Please staple in the following order:

- This page – Form 1: ‘Checks and Cash for Deposit’
- Form 1(a): – ‘Check / Cash \$ Breakdown’
- Any additional supporting documents



BSA Troop 33

Form 1 Checks and Cash for Deposit

(1) CONTACT:

Date Submitted _____ 201__

Your Name: _____
(First) (Last)

Phone (____) _____ - _____

Scout(s): _____ (if applicable)

(2) FUNDING SOURCE: (Examples: Fundraiser: __ // Campout: __ // Activity: __ // Registration: __ // Other __ // Etc.):

Description/Account: _____ \$ _____,_____._____

Description/Account: _____ \$ _____,_____._____

TOTAL \$ _____,_____._____

(3) LIABILITY?

Will we eventually need to issue a check to an organization due to these receipts? Yes ___ (No ___ if no, please skip to Section 3b)

Name of Organization: _____

Have we already received bill?: Yes ___ (No ___ Expected date bill to be received: ___/___(mo/yr)

(3b) SCOUT SAVINGS ACCOUNT?

Do a portion of these funds go into an account for the Scout? Yes ___ (No ___ if no, please skip to Section 4)

Amount to Scout's account: _____ % = \$ _____,_____._____

Balance due to organization listed above (if any): _____ % = \$ _____,_____._____

TOTAL: 100 % = \$ _____,_____._____

(4) HOW TO SUBMIT THIS DEPOSIT FORM AND CASH/CHECK FUNDS

Step 1: Please position and staple the requested documents as indicated in the instructions at the top of this form, and ...

Step 2: please deliver this completed form, with checks and cash, directly to the Treasurer, at any Tuesday night Scout meeting, and ... (Please do NOT leave checks or cash in any boxes, trays, etc.)

Step 3: please be prepared to spend a few minutes with the Treasurer as the funds are counted – in your presence – and verified with the figures shown on Form 1(a): Check / Cash \$ Breakdown.

(This will ensure the correct amount has changed hands, as well as providing you with a signed receipt for the funds submitted).

I have received the amount of \$ _____,_____._____
Signed _____ Date: _____ 201__
Treasurer, BSA Troop 33

- Treasurer Use Only -	Date Received: _____ 201__
	Amt: \$ _____,_____._____
	DEP- _____ - _____